Provider Portal Instructions

User ID: _____

Password:

Disclaimer & HIPAA acknowledgment

By logging into your account, you agree to maintain your confidential login information and to follow HIPAA regulations by accessing <u>ONLY</u> the records of your patient(s).

#1 How to search for patient exams and PRINT patient reports

- ➢ Go To www.carlsbadimaging.com or www.imperialcountyradiology.com
- Click on PHYSICIAN'S PORTAL, IMAGES & REPORTS +
- Enter your portal userID and password and click "sign on"

Click on TOP RIGHT CORNER SEARCH BAR

- > There are multiple ways to search for your patient.
- If your patient was seen any time in the last 10 years, we recommend searching by "last name, first name".
- Find your patient's exam, click on "Final" in the status column to view the report.
- Click "Print Friendly" to print the report.
- > Click on "Final" again to exit back the patient search bar



#2 Viewing Patient Images on Web Viewer Option (**No software installation required**)

- > Click on empty box on the left side of the row of the patient you wish to open.
- > A set of icons will appear, select the "Open in Web Viewer" Icon

